

# ADDENDUM 2024-2025

## UPDATES 04/22/2024

**UPDATE:** Additions/Updates to Scholarships and Stipends

### KHSU-KansasCOM Scholarships

KHSU-KansasCOM scholarships can be awarded based on academic achievement, merit, leadership, financial need, geographical location, community service, and/or any special criteria designated by a gift or grant. All KHSU-KansasCOM scholarships will be applied toward tuition.

### KHSU-KansasCOM Stipends

Under certain conditions, funding may be available to benefit students (e.g., housing or equipment stipends). KHSU-KansasCOM will make these funds available to students in accordance with the available funding and associated conditions.

## UPDATES 06/14/2024

**UPDATE:** Addition of an IP, In Progress, grade.

### In Progress (IP) Grade

OMS III and OMS IV students actively participating in rotations, clerkships, and sub-internships are eligible for In Progress (IP) grades as per this policy. The Clinical Education Administrative team is responsible for assigning the IP grade when deemed necessary. This grade is utilized when students require additional time to complete course requirements or are awaiting a final grade from their preceptor.

Students assigned an IP grade have a maximum of 60 days to fulfill the course requirements, or work, in conjunction with the Clinical Education Administrative team, to obtain the final grade from their preceptor. The Clinical Education Administrative team will monitor the progress of students with IP grades to ensure timely completion of requirements within the stipulated timeframe. Failure to fulfill the course requirements or obtain the preceptor grade within the specified period will result the IP grade being replaced by a Failing grade.

In exceptional circumstances, extensions to the completion period may be granted upon formal request to the Clinical Education Administrative team. Such requests must be supported by valid reasons and documentation. Upon successful completion of the course requirements or receipt of the preceptor grade within the allotted timeframe, the IP grade will be replaced with the appropriate final grade reported to the Office of the Registrar. Failure to fulfill the course requirements or obtain the preceptor grade within the specified period will result the IP grade being replaced by a Failing grade.

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**UPDATE:** The class schedule has been updated. Starting in the 2024-2025 academic year, the COM Academic Administration will determine the schedule of courses based on the required courses for each year of a COM cohort.

### COM2026 Requirements

#### OMS I

Term 1 - Total: 20

- ANT 601 - Integrated Anatomical Sciences I Credits: 4
- OMM 601 - Foundations of Osteopathic Manipulative Medicine I Credits: 4

- PPT 601 - Patient Presentation Credits: 4
- PHY 601 - Physicianship I Credits: 4
- POP 601 - Population Health and Evidence Based Medicine I Credits: 4

Term 2 – Total: 20

- ANT 602 - Integrated Anatomical Sciences II Credits: 4
- OMM 602 - Foundations of Osteopathic Manipulative Medicine II Credits: 4
- PPT 602 - Patient Presentation II Credits: 4
- PHY 602 - Physicianship II Credits: 4
- POP 602 - Population Health and Evidence-Based Medicine II Credits: 4

Term 3 – Total: 20

- ANT 603 - Integrated Anatomical Sciences III Credits: 4
- OMM 603 - Foundations of Osteopathic Manipulative Medicine III Credits: 4
- PPT 603 - Patient Presentation III Credits: 4
- PHY 603 - Physicianship III Credits: 4
- POP 704 - Population Health and Evidence-Based Medicine IV Credits: 4

## OMS II

Term 4 – Total: 20

- OMM 704 - Foundations of Osteopathic Manipulative Medicine IV Credits: 2
- IBS 704 - Integrated Biomedical Sciences IV Credits: 14
- PHY 704 - Physicianship IV Credits: 2
- HSS 603 - Health Systems Sciences III Credits: 2

Term 5 – Total: 20

- OMM 705 - Foundations of Osteopathic Manipulative Medicine V Credits: 2
- IBS 705 - Integrated Biomedical Sciences V Credits: 14
- PHY 705 - Physicianship V Credits: 2
- HSS 705 - Health Systems Sciences V Credits: 2

Term 6 – Total: 20

- OMM 706 - Foundations of Osteopathic Manipulative Medicine VI Credits: 2
- IBS 706 - Integrated Biomedical Sciences IV Credits: 14
- PHY 706 - Physicianship VI Credits: 2
- HSS 706 - Health Systems Sciences VI Credits: 2

## OMS III - IV Terms 7-12: 89 credits

- OMM 807a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807C - Advanced Osteopathic Manipulative Medicine Credits: 1
- MEDE 801 - Colloquy in Medical Education Credits: 0.5
- EMED 800 - Emergency Medicine Credits: 5
- FMED 800 - Family Medicine Credits: 5
- IMED 800 - Internal Medicine Credits: 5
- OBGYN 800 - Obstetrics & Gynecology Credits: 5
- PEDS 800 - Pediatrics Credits: 5
- PSYC 800 - Psychiatry and Behavioral Health Credits: 5
- SURG 800 - Surgery Credits: 5
- Surgery Sub-specialty Core Requirement Credits: 5
- Internal Medicine Subspecialty Core Requirement Credits: 5
- OMM 908a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908c - Advanced Osteopathic Manipulative Medicine Credits: 0.5
- Rotation Electives: 30
- Sub-I Credits: 8

*COM 2026: Total minimum credits requirement for the Doctor of Osteopathic Medicine degree is 209.00 credits.*

## COM2027 Requirements

### OMS I

Term 1 - Total: 20

- OMM 601.1 - Foundations of Osteopathic Manipulative Medicine I Credits: 2
- IBS 601 - Integrated Biomedical Sciences I Credits: 14
- PHY 601.1 - Physicianship I Credits: 2
- HSS 601 - Health Systems Sciences I Credits: 2

Term 2 - Total: 20

- OMM 602.1 - Foundations of Osteopathic Manipulative Medicine II Credits: 2
- IBS 602 - Integrated Biomedical Sciences II Credits: 14
- PHY 602.1 - Physicianship II Credits: 2
- HSS 602 - Health Systems Sciences II Credits: 2

Term 3 - Total: 20

- OMM 603.1 - Foundations of Osteopathic Manipulative Medicine III Credits: 2
- IBS 603 - Integrated Biomedical Sciences III Credits: 14
- PHY 603.1 - Physicianship III Credits: 2
- HSS 603 - Health Systems Sciences III Credits: 2

### OMS II

Term 4 -6 Total: 60

- OMM 704 - Foundations of Osteopathic Manipulative Medicine IV Credits: 2
- OMM 705 - Foundations of Osteopathic Manipulative Medicine V Credits: 2
- OMM 706 - Foundations of Osteopathic Manipulative Medicine VI Credits: 2
- HSS 704 - Health Systems Sciences IV Credits: 2
- HSS 705 - Health Systems Sciences V Credits: 2
- HSS 706 - Health Systems Sciences VI Credits: 2
- PHY 704 - Physicianship IV Credits: 2
- PHY 705 - Physicianship V Credits: 2
- PHY 706 - Physicianship VI Credits: 2
- MEDE 700 - Gastrointestinal System Credits: 4
- MEDE 705 - Endocrine System Credits: 4
- MEDE 710 - Reproductive System Credits: 6
- MEDE 715 - Neuroscience Credits: 9
- MEDE 720 - Special Senses Credits: 2.5
- MEDE 725 - Behavioral Medicine Credits: 2.5
- MEDE 730 - Pediatrics Credits: 4
- MEDE 735 - Clinical On-Ramp Credits: 10

### OMS III - IV Terms 7-12: 89 credits

- OMM 807a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807C - Advanced Osteopathic Manipulative Medicine Credits: 1
- MEDE 801 - Colloquy in Medical Education Credits: 0.5
- EMED 800 - Emergency Medicine Credits: 5
- FMED 800 - Family Medicine Credits: 5
- IMED 800 - Internal Medicine Credits: 5
- OBGYN 800 - Obstetrics & Gynecology Credits: 5
- PEDS 800 - Pediatrics Credits: 5
- PSYC 800 - Psychiatry and Behavioral Health Credits: 5
- SURG 800 - Surgery Credits: 5
- Surgery Sub-specialty Core Requirement Credits: 5
- Internal Medicine Subspecialty Core Requirement Credits: 5
- OMM 908a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908c - Advanced Osteopathic Manipulative Medicine Credits: 0.5

- Rotation Electives: 30
- Sub-I Credits: 8

*COM 2027: Total minimum credits requirement for the Doctor of Osteopathic Medicine degree is 209.00 credits.*

## COM2028 Requirements

OMS I & OMS II Terms 1-6: 120 credits

- OMM 601.1 - Foundations of Osteopathic Manipulative Medicine I Credits: 2
- OMM 602.1 - Foundations of Osteopathic Manipulative Medicine II Credits: 2
- OMM 603.1 - Foundations of Osteopathic Manipulative Medicine III Credits: 2
- HSS 601 - Health Systems Sciences I Credits: 2
- HSS 602 - Health Systems Sciences II Credits: 2
- HSS 603 - Health Systems Sciences III Credits: 2
- PHY 601.1 - Physicianship I Credits: 2
- PHY 602.1 - Physicianship II Credits: 2
- PHY 603.1 - Physicianship III Credits: 2
- MEDE 600 - Foundations of Health and Disease Credits: 10
- MEDE 605 - Immunology, Hematology, and Lymphatic Credits: 4
- MEDE 610 - Musculoskeletal and Skin Systems Credits: 8.50
- MEDE 615 - Renal System Credits: 5.5
- MEDE 620 - Respiratory System Credits: 6.50
- MEDE 625 - Cardiovascular System Credits: 7.50
- OMM 704 - Foundations of Osteopathic Manipulative Medicine IV Credits: 2
- OMM 705 - Foundations of Osteopathic Manipulative Medicine V Credits: 2
- OMM 706 - Foundations of Osteopathic Manipulative Medicine VI Credits: 2
- HSS 704 - Health Systems Sciences IV Credits: 2
- HSS 705 - Health Systems Sciences V Credits: 2
- HSS 706 - Health Systems Sciences VI Credits: 2
- PHY 704 - Physicianship IV Credits: 2
- PHY 705 - Physicianship V Credits: 2
- PHY 706 - Physicianship VI Credits: 2
- MEDE 700 - Gastrointestinal System Credits: 4
- MEDE 705 - Endocrine System Credits: 4
- MEDE 710 - Reproductive System Credits: 6
- MEDE 715 - Neuroscience Credits: 9
- MEDE 720 - Special Senses Credits: 2.5
- MEDE 725 - Behavioral Medicine Credits: 2.5
- MEDE 730 - Pediatrics Credits: 4
- MEDE 735 - Clinical On-Ramp Credits: 10

OMS III - IV Terms 7-12: 89 credits

- OMM 807a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 807C - Advanced Osteopathic Manipulative Medicine Credits: 1
- MEDE 801 - Colloquy in Medical Education Credits: 0.5
- EMED 800 - Emergency Medicine Credits: 5
- FMED 800 - Family Medicine Credits: 5
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- Surgery Sub-specialty Core Requirement Credits: 5
- Internal Medicine Subspecialty Core Requirement Credits: 5

- OMM 908a - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908b - Advanced Osteopathic Manipulative Medicine Credits: 1
- OMM 908c - Advanced Osteopathic Manipulative Medicine Credits: 0.5
- Rotation Electives: 30
- Sub-I Credits: 8

COM 2028: Total minimum credits requirement for the Doctor of Osteopathic Medicine degree is 209.00 credits.

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**UPDATE:** New elective rotations and sub-internships added.

- EMED901e Wound Care & Hyperbaric Medicine(e)
- EMED901s Wound Care & Hyperbaric Medicine(s)
- FMED901e Sports Medicine(e)
- FMED901s Sports Medicine(s)
- IMED919e Hospice & Palliative Care(e)
- IMED919s Hospice & Palliative Care(s)
- IMED920e Dermatology(e)
- IMED920s Dermatology(s)
- SURG914e Podiatry(e)
- SURG914s Podiatry(s)

### UPDATES 07/01/2024

#### Policy Update for Official Transcript

The highlighted sentence has been removed from the policy.

KHSU-KansasCOM has authorized the National Student Clearinghouse to provide transcripts on behalf of the institution. There are multiple delivery options available through NSC. Please review transcript and delivery fee options on the Registrar resource page prior to requesting a transcript.

Official transcripts cost \$20 per transcript, due at the time of the request. Please note that delivery fees are the responsibility of the student/requestor. **Requests will not be processed unless payment has been received in full and the student or alum has fulfilled all financial obligations.** Official transcripts are forwarded directly to the receiving party. If a transcript is verified as received, via certified mail, but the recipient is unable to locate the transcript, the student is responsible for requesting and paying for another transcript to be sent. Unofficial transcripts do not carry the KHSU-KansasCOM seal and are stamped with red ink identifier. Unofficial transcripts are free of charge through the student portal.

### UPDATES 09/12/2024

#### New Grade added for Remediated Courses

A grade of RP will be assigned to all remediated courses.

GRADE	GRADE NAME	DEFINITION	YEARS GRADES UTILIZED
H	Honors	Special recognition for exceptional work in clinical rotations. Top 10%	OMS III and OMS IV
HP	High Pass	Recognition for commendable work in clinical rotations. Next 25%	OMS III and OMS IV

P	Pass	Pass. >=70%	OMS I - OMS IV
RP	Remediated Pass	Remediated Pass (RP). Performance that meets the course requirements after successful completion of a remediation plan following an initial failing grade.	OMS I - OMS IV
TR	Transfer Credit	Credit awarded in transfer.	Transfer Term

### Course Remediation

Students who require remediation of a course will receive their original grade until the remediation is completed. Once completed, the appropriate course director will submit a grade change to update the original grade to the newly earned grade RP (Remediated Pass). The final grade for the remediated course will be recorded as 70%.

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### Policy Update for KansasCOM Course Remediation Policy

The policy below is the newly updated policy for the policy called KansasCOM Course Remediation Policy

### KansasCOM Remediation Policy and Process

#### Course Remediation

A student will be required to remediate any course in which they do not receive a passing grade (69.99% or lower course score) as their overall course grade. In an academic year, students may remediate only when given permission by the Student Performance Committee (SPC). Students may remediate no more than two courses in a single year, as a third failure initiates the SPC process to consider the student retaking an academic year. Students accumulating five (5) failures are required to go before the SPC and are subject to academic dismissal from KHSC-KansasCOM. (See the Failure Policy within the Student Handbook and Academic Catalog for more details.)

Remediation of a course requires the student to pass a remediation exam that is created by the course director and/or phase director of the failed course. The content within the remediation exam is at the sole discretion of the course director but will align with the original exam's content and level of difficulty. The student will be expected to pass that remediation exam, at a 70% or higher, to successfully remediate the failed course.

Successful remediation of a course failure requires an average, minimum score of 70% or higher, without any curve adjustments to the exam scores, in all components of the remediation. All courses must be successfully remediated prior to the student being promoted to the next academic year. Students who have not successfully remediated a failed course(s) are not eligible to sit for COMLEX-Level I or Level II.

#### Remediation Process

- Final grades are determined for an exam and course after a review of the exam questions by the Office of Assessment and the course director.
- Following a course failure, the student will be notified, in writing, of the failure by the Office of Student Affairs.
- The communication to the student will include instructions and requirements. The student should ensure close adherence to all instructions. The letter will also outline when and if the student will appear before the Student Performance Committee (SPC).
- If the student is required to appear before the SPC, and completes that meeting with the committee, the SPC will send a letter to the student notifying them whether they are allowed to remediate and

provide them the date of the remediation and any other requirements that are part of that notification.

- Failure to comply with any requirements will be shared with the Student Performance Committee (SPC) for disposition.
- Prior to the date of remediation, the Office of Assessment will notify the student of the date/time of their remediation and provide any testing related details that are pertinent to the examination.

Students who do not pass the remediation opportunity will be assigned a failing (F) grade for the course and referred to the Student Progress Committee (SPC) for review. To assist the student in their overall academic success, the SPC may include completion of additional coursework or assignments, required meetings with academic support teams, behavioral requirements to address learning deficiencies, and other requirements designed for academic success.

#### *Pre-Clinical Remediation Process (OMSI and OMSII):*

- Number of remediation attempts:
  - Students are permitted to make a single remediation attempt for each course failure.
  - Any unsuccessful remediation attempt will constitute an additional course failure that contributes to the total number of accumulated failures.
  - In line with the Kansas COM Student Handbook, students are permitted two course failures in a single academic year. Students can only accumulate five course, rotation, or board exam failures in their four years of medical school.
- Remediation of course failures will be scheduled during two remediation timeframes: Winter and Summer. Remediations are scheduled in accordance with SPC approval. The SPC will send a letter to the student notifying them if they are approved to remediate in either remediation timeframe.
  - The Winter timeframe will occur during Winter break and provides opportunity to remediate a single course failure occurring during the first trimester (T1) of the academic year. Students will have a minimum of two weeks to prepare for the remediation assessment.
  - The Summer timeframe will occur after the end of the academic year in June. This timeframe may be used to remediate one or two course failures occurring during the first (T1), second (T2), and/or third (T3) trimesters. Students remediating two course failures will have a two-week remediation period scheduled specific to each course.
  - Upon successful completion of the course remediation process, the student will receive a grade of Remediated Pass (RP), indicating a pass after remediation.
  - Successful completion of any remediation attempt does not absolve the initial course failure as it relates to academic progression.
  - Students who do not successfully remediate the course failure will be referred to the SPC for consideration of repeating the academic year and/or dismissal.

#### *Clinical Remediation Process (OMSIII and OMSIV):*

- All students are given two attempts to pass each COMAT exam. An initial COMAT failure will not count towards the total failures that impact academic progress. However, should a student fail the COMAT exam twice, the exam failure will be considered a failure for the purposes of academic progress and will be noted on the student's transcript. Students who fail a COMAT exam twice will be referred to SPC for review.
- If a preceptor evaluation leads to a failure, the student's progress and grade will receive automatic review by the Assistant Dean for Clinical Education to determine the appropriate remediation action(s).
  - If the Assistant Dean for Clinical Education determines that the failing evaluation was due to factors beyond the student's control or that the student's performance does not warrant a failing grade, the Assistant Dean for Clinical Education may override the preceptor's evaluation and assign a passing grade.
  - If the Assistant Dean for Clinical Education determines the failing evaluation was appropriate, the final grade of Fail is assigned, and the student must remediate the clerkship.

- Remediation of the failed clerkship may include additional clinical time with a different preceptor, completion of additional coursework or assignments, and other requirements determined by the Assistant Dean for Clinical Education.
- Upon successful completion of the failure remediation, the student will receive a grade of Remediated Pass (RP), indicating a pass after remediation.
- Students who do not successfully remediate the clerkship failure will be referred to SPC for follow-up.